

Protect All Children Today Inc.

ANNUAL REPORT

September 2017



***PACT gratefully receives recurrent funding
from the Department of Justice and Attorney
General***



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"Children must be taught how to think, not what to think."

Margaret Mead, cultural anthropologist

"Children are likely to live up to what you believe of them."

Lady Bird Johnson, Former First Lady of the United States

"We worry about what a child will become tomorrow, yet we forget that he is someone today."

Stacia Tauscher, dancer and artist

"Children are not things to be molded, but are people to be unfolded."

Jess Lair, author

Acknowledgements

Throughout 2016-2017 **PACT** gratefully acknowledges the valued support of:

- Vice Regal Patron His Excellency the Honourable Paul de Jersey AC, the Governor of Queensland.
- PACT Patron and Founder Ms Kay McGrath.
- Attorney-General and Minister for Justice and Minister for Training and Skills and staff of the Department of Justice and Attorney-General.
- The Minister for Police, Fire and Emergency Services and Minister for Corrective Services, Commissioner and Officers of the Queensland Police Service.
- The Director of Public Prosecutions and staff.
- The Director and staff of Victim Assist Queensland.
- The Minister for Communities, Women and Youth, Minister for Child Safety and Minister for the Prevention of Domestic and Family Violence and staff.
- Chief Justice Holmes.
- Chief Judge O'Brien and Judges Shanahan, Dick and Associates.
- Chief Magistrates Rinaudo and Associates.
- The Daniel Morcombe Foundation.
- Dr Neil Carrington, CEO and Staff of Act for Kids.
- Mr Bill McGrath and the staff of Fresh Promotions.
- Mr Bernie McGowan, PACT's Honorary Solicitor.
- The Executive Director, Building Manager and Courts Security Manager, QEII Courts of Law Building.
- Staff of Court Network.
- Channel 7.
- Teresa Knapp, former Child Witness Support Volunteer.
- Business Online Solutions, Department of Tourism, Major Events, Small Business and Commonwealth Games.
- M & M Property – Milazzo Family.
- Bundaberg Eye Clinic.
- Mr Shai Shandil, Soft Solutions.
- V and P Timmermans.
- Bundaberg Library.
- Phoenix Trading.
- Various Rotary and Zonta Clubs throughout Queensland.
- The Sovereign Order of St John of Jerusalem - Knights Hospitaller.
- Hitman Pest Control and Hitman Foundation.

We also express our sincere appreciation to the many others, without whose generosity we could not provide the support of children required to give evidence in the criminal courts.



In addition to various donations, Protect All Children Today Inc. is grateful to receive recurrent funding from:

The Queensland Department of Justice and Attorney-General.



Introduction

Protect All Children Today Inc. (PACT) is an Incorporated Association governed by a Constitution. The objects of the Association are:

1. to represent to the State and Federal Governments and other Agencies, the needs of children, young people and their families who have been victims of crime;
2. to assist in community education in relation to the needs of young victims of crime and actively discouraging the exploitation of children;
3. to recommend and support access to therapeutic services to assist victims of crime in their cycle of healing;
4. to advocate for changes to legislation and the Justice Process to ensure adequate protection for young victims of crime;
5. to operate as a team which seeks input from the community and professionals in the planning and delivery of high quality services;
6. to encourage high ethical standards of conduct of members in performing their duties;
7. to provide education and training to advance the interests of members and potential members; and
8. any other objectives as the members decide in General Meeting.

Vision

Have a state of the art support system for all children and young people within the Queensland Criminal Justice System that other jurisdictions follow.

Purpose

To enhance child protection by reducing the trauma experienced by all children and young people (3-17 years) who are required to give evidence within the Queensland Criminal Justice System as victims or witnesses.

Values

In implementing this purpose we are committed to:

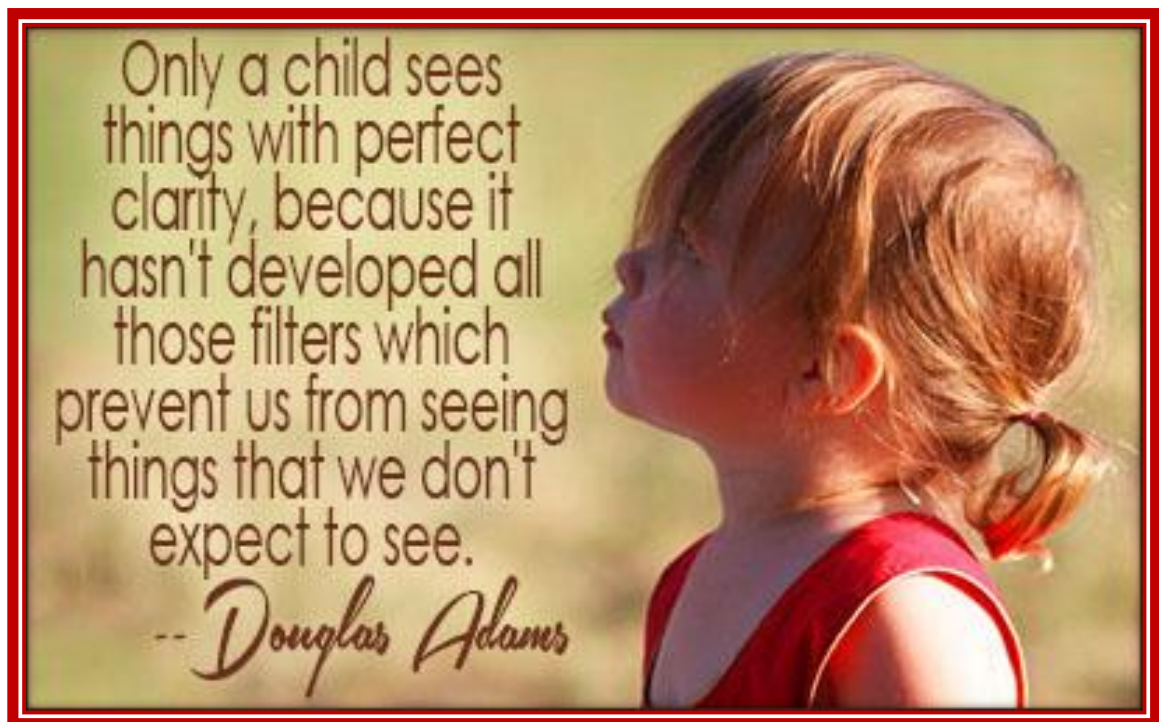
- Promoting a child's right to protection (UN Charter).
- A child centered approach.
- Maintaining professionalism, integrity and transparency through evidence-based interactions.

Overview

PACT:

- is a community-based, non-government organisation (NGO) which has a broad role as an advocate for child victims and witnesses, including victims of sexual assault.
- is recognised by government, non-government and community agencies as a key organisation advocating for the needs of children and young people. The specific work done by PACT and its Child Witness Support Program (CWSP) is the largest within Australia and is duplicated in only a few centres world-wide.
- is both a direct service provider and an advocate for child witnesses and their non-offending family members.

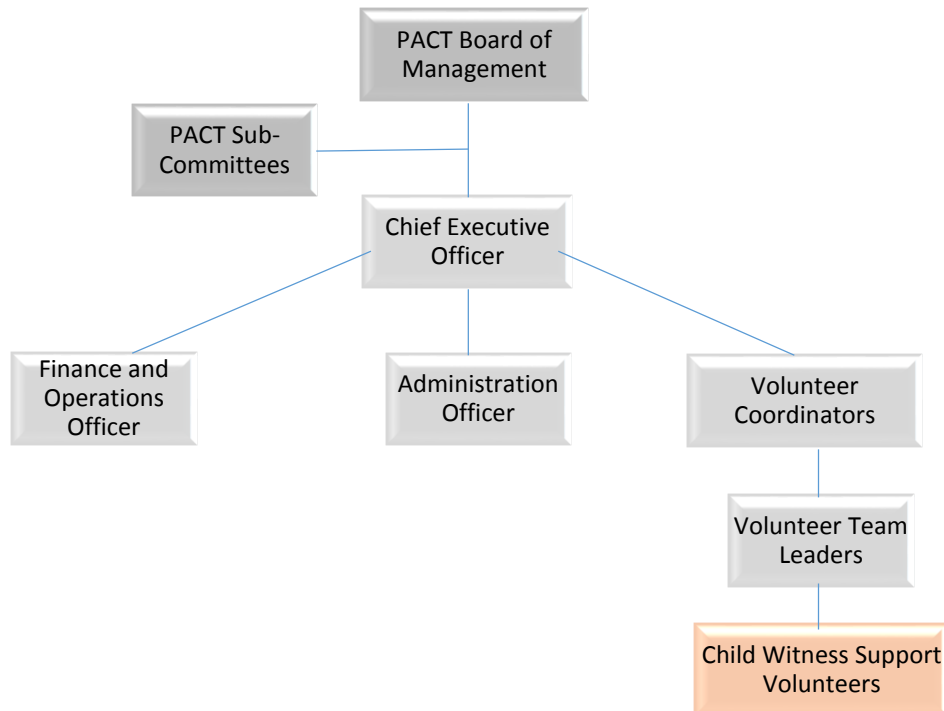
- was established as an Incorporated Association in May 1986 and is managed by an unpaid, elected expertise-based Board of Management which comprises professionals working within the fields of child protection, law, policing and other committed community members.
- Board of Management supervises the paid professional staff and Child Witness Support Volunteers who undertake service provision to children (3-17 years) and their non-offending family members.
- is recognised as one of the peak non-government organisations working in the policing, legal and child protection sectors within Queensland.
- Child Witness Support Program is unique within Australia.
- is committed to maintaining confidentiality and impartiality in all their dealings.
- provides evidence-based feedback to key stakeholders which has resulted in tangible improvements across the policing, legal and child protection sectors.



Goals, Objectives and Strategies

Goal	Objectives	Strategies
Governance	To provide effective governance which demonstrates best practice.	<ul style="list-style-type: none"> • Regularly evaluate, review and monitor governance practices. • Ensure timely identification and management of organisational risks. • Monitor financial accountability and sustainability. • Continue to seek additional recurrent and non-recurring funding. • Effective succession planning across the organisation.
Service Delivery	To provide a high quality service that supports children and young people to participate effectively in criminal court proceedings.	<ul style="list-style-type: none"> • To ensure that all applicable quality standards are met. • Strengthen our current service programs and focus on continual quality improvement. • Child Witness Support Program. • Advocacy through evidence-based feedback. • Identify and meet gaps in service delivery and investigate opportunities for service expansion.
Relationships	Establish and maintain collaborative working relationships and partnerships with internal and external Stakeholders.	<ul style="list-style-type: none"> • Be transparent through timely provision of information and evidence-based feedback. • Identify opportunities to work collaboratively. • Use our expertise to inform and influence Government and other Stakeholders about key issues. • Formalise key relationships with Stakeholders. • Involve key stakeholders in the evaluation of PACT services.
Operations	To ensure the organisation's people, systems, practices and infrastructure enable PACT to achieve its goals and objectives.	<ul style="list-style-type: none"> • Ensure an effective Human Resource Management System. • Ensure staff and Volunteers have the necessary tools and resources to perform their roles effectively. • To ensure that all relevant legislative requirements and selected quality standards are met. • Ensure appropriate organisational infrastructure. • Regularly review and amend operational Protocols.

Organisational Structure



Stakeholder Engagement

As PACT works across several Government Departments in supporting child victims and witnesses, we have established formal working relationships and consultative mechanisms with the following organisations and ancillary agencies to create a comprehensive support environment for our clients.



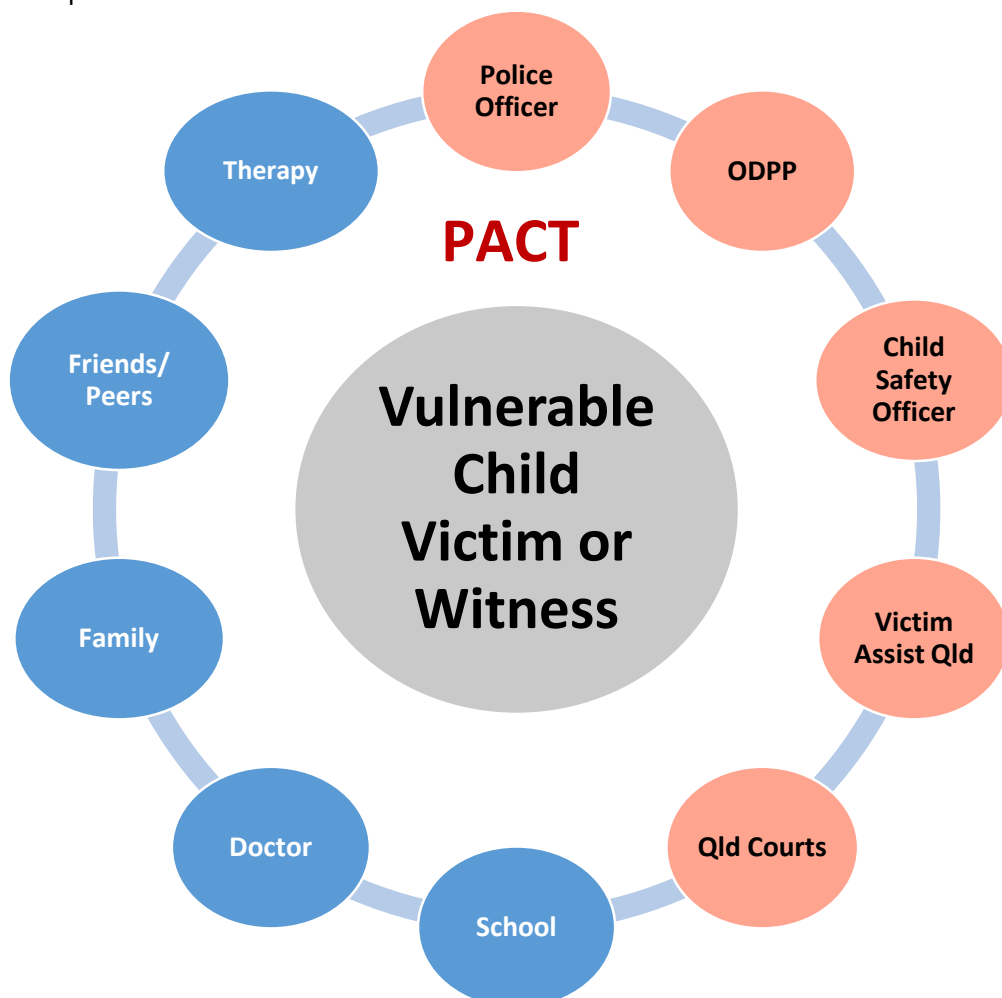
Key Stakeholder Consultation

PACT has established formal consultative mechanisms with the following agencies to facilitate improvements for child witnesses.

- Queensland Police Service including Officer Training (CPIU, Police Prosecutors, Detective and ICARE).
- Department of Justice and Attorney-General staff.
- Chief Judge and Associates.
- Chief Magistrate and Associates.
- Office of the Director of Public Prosecutions.
- Victim Assist Queensland.
- Department of Communities, Child Safety and Disability Services.
- Bailiffs, Registrars and other Court Staff.
- Other not-for-profit service providers such as; Court Network, Act for Kids, Queensland Homicide Victim Support Group, Daniel Morcombe Foundation, Bravehearts, Queensland Child Protection Advocacy Group and so on.

Child and Young Person Advocacy

When advocating on behalf of children and young people PACT has to take into consideration a range of internal and external factors, family dynamics and established relationships.



Evidence-based Stakeholder Feedback

The PACT Stakeholder Feedback Report process enables Child Witness Support Volunteers to submit written reports on any instances where they observe children and young people being **positively** or **negatively** impacted upon throughout their dealings with the Criminal Justice System. The information contained in these Reports is de-identified, summarised and provided to Key Stakeholders by email (if urgent) or tabled at regular meetings.

The Stakeholder Feedback Report Summaries highlight key themes such as:

- Positive feedback about Police Officers, Judges, Magistrates, Prosecutors and Defence Barristers who have demonstrated kindness, understanding and consideration to children and young people. This puts the child at ease and significantly reduces the trauma associated with giving evidence within the Criminal Justice System.
- Late or no referrals for child or young person victims or witnesses of crime.
- Length of waiting times for matters to be heard and whilst child is waiting in the Court precinct to give evidence.
- Inadequate communication and lack of consideration by external stakeholders resulting in uncertainty and children potentially being unsupported.

This factual and transparent feedback has resulted in tangible improvements for child witnesses across the policing, legal and child protection sectors.

Input into Legislative Reform

PACT is often invited to provide comment on proposed Legislative amendments and Government Policy. In the 2016-2017 period PACT lodged formal Submissions in relation to the following inquiries, legislative reviews or consultation papers:

- Inquiry into *Child Protection Reform Amendment Bill 2016* and the *Director of Child Protection Litigation Bill 2016*.
- *Health and Other Legislation Amendment Bill 2016*.
- *Limitation of Actions (institutional Child Sexual Abuse) and Other Legislation Amendment Bill 2016*.
- *Limitation of Actions and Other Legislation (Child Abuse Civil Proceedings) Amendment Bill 2016*.
- *Domestic and Family Violence Protection and Other Legislation Amendment Bill 2016*.
- *Serious and Organised Crime Legislation Amendment Bill 2016*.
- *Victims of Crime Assistance Act 2009 (VOCA Act)*.
- *Sexual Assault Counselling Privilege (SACP)*.
- Youth Detention Review.
- *Child Protection (Offender Reporting) (CPOR) and Other Legislation Amendment Bill 2016*.
- Royal Commission into Institutional Responses to Child Sexual Abuse– Criminal Justice Consultation Paper.
- Review of the Blue Card System in Queensland.
- *Criminal Law Amendment Bill 2016*.
- Classification of child exploitation material for sentencing purposes Consultation Paper.
- *Child Protection and Education Legislation (Reporting of Abuse) Amendment Bill 2017*.
- *Court and Civil Legislation Amendment Bill 2017*.
- *Transport and Other Legislation Amendment Bill 2017*.
- *Criminal Law (Historical Homosexual Convictions Expungement) Bill 2017*.

Post Evidence Feedback Survey

Child Witness Support Volunteers ask children and young people to complete a short survey just after they have given evidence, if appropriate.

This initiative has given child victims and witnesses the opportunity to provide feedback, voice any concerns about their experience and offers some closure to the court process. The comments from the children surveyed are verbatim and PACT firmly believes that the information gained from the child's perspective is valuable for informing future change.



Verbatim feedback from children and young people in 2016-2017.

- *I felt comfortable and/or safe talking to Police.*
- *The Police were awesome about things, they made the whole experience easier.*
- *Talking to Police was kind of easy because they were understanding and were not judging me. They were patient with me.*
- *I felt I could tell the Police what happened.*
- *The Prosecutor was very polite.*
- *I liked my Prosecutor.*
- *The Prosecutor was wonderful in outlining the correct process and helped me to answer questions by suggesting phrases.*
- *The Prosecutor was very nice, good at her job, clear speaking and laid out everything well.*
- *The Prosecutor made the experience go smoother and put my mind at ease.*
- *The Prosecutor did an excellent job and made me feel comfortable.*
- *The Police Prosecutor was helpful and easy to understand.*
- *The Judge was good at his job, was clear and calm.*
- *The Judge helped me understand some of the questions, wasn't scary and I liked her glasses.*
- *I did not like the way the Defence Barrister portrayed everything. He was very forward and rude. I didn't like the way he spoke to me throughout the video. He did not give me time to answer questions.*
- *Personally I didn't feel comfortable to talk to the Defence Barrister because of the questions I was asked at the start.*
- *The Defence Barrister was nice. I felt like I wasn't forced to say anything.*
- *Defence made me feel ok not be too scared or worried.*
- *It was better giving evidence by pre-recording than having to go to Court and face him.*
- *I felt scared and nervous, but I felt good about giving my evidence.*
- *The PACT Volunteer was very helpful to me.*
- *Was good to know I had someone next to me and the PACT Volunteer was really caring and nice.*

Child Witness Support Program (CWSP)

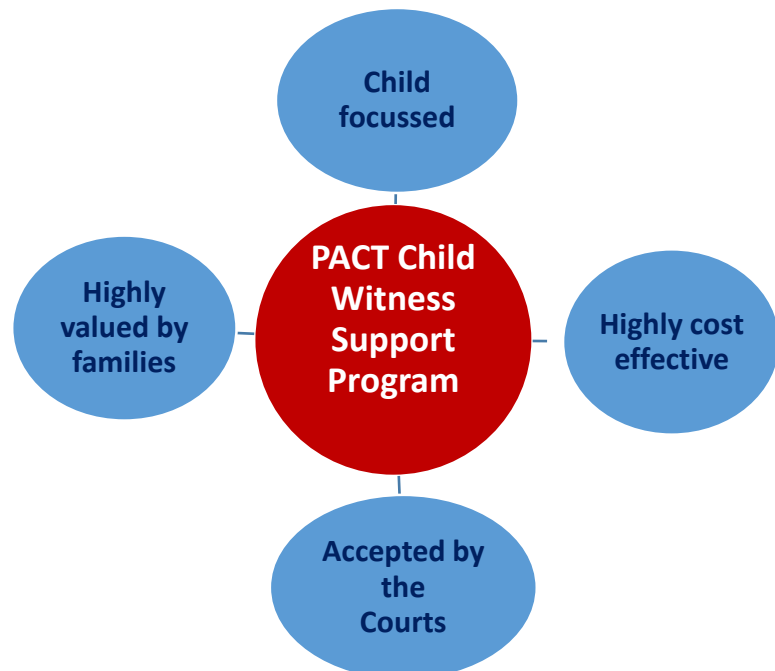
Background

The court system remains an intimidating institution for all involved. Any adult who has testified in Criminal Court matters can recount the degree of personal stress experienced when called upon to give evidence and subsequently defend that testimony under cross-examination.

For children and young people, the prospect of appearing as a witness can be extremely daunting. The court experience can add further trauma for children and young people who have already been victims of, or witnesses to, a crime. This is particularly the case for crimes involving sexual or physical abuse or violence.

A commonly cited reason for non-disclosure of a crime, or retraction of a statement, is fear of potential negative effects on a child and young person through their involvement with the Criminal Justice System.

However, the impact of the *Evidence (Protection of Children) Amendment Act 2003*, which amended the *Evidence Act 1977*, has travelled some distance to address concerns surrounding the added trauma of child and youth witnesses giving testimony with the advent of the Affected Child Witness status. An Affected Child Witness is a child aged under 16 years at the time of the arrest of the accused, who is a victim or witness in a matter involving sexual abuse (or violence if there is a prescribed relationship between the child and Defendant).



The CWSP provides support for child witnesses by the use of carefully screened, selected and trained Child Witness Support Volunteers. The goal of the CWSP is to allow child witnesses (aged 3-17 years) the best opportunity to provide their evidence to the court by removing, where possible, the uncertainties and anxieties associated with the court process.

Goals and Objectives

The CWSP offers preventative and supportive strategies to protect the child or young person victims and witnesses from further victimisation as a result of the court process.

Through the concerted efforts of PACT and Officers of the Queensland Police Service, an increased proportion of referrals are received shortly after the arrest of an alleged offender.

Early referral allows child witnesses and their non-offending families access to early information and therapeutic support to prevent (or at least to reduce) potential adverse outcomes commonly seen when they progress through the court system unsupported. The consequences of delaying support to these children and young people and their families until new problems arise can be costly for the individual child victim or witness, their families and the community at large.

Locations

The CWSP currently operates in: Metropolitan Brisbane, Beenleigh, Ipswich, Gold Coast, Toowoomba, Goondiwindi, Warwick, Dalby, Roma, Sunshine Coast, Gympie, Kingaroy, Hervey Bay, Maryborough, Bundaberg, Rockhampton, Emerald, Mackay, Bowen, Townsville, Mount Isa and Cairns. In addition, PACT has established the Thursday Island Court Support Project to provide culturally appropriate court preparation and support to Indigenous and Torres Strait islander children and young people.



Referral System

The majority of PACT referrals are submitted by Officers of the Queensland Police Service (QPS), after an arrest has been made. Staff of the Office of the Director of Public Prosecutions (ODPP) provide a safety net by confirming referrals have been received by PACT for child related matters. School counsellors, other Professionals and families can also make referrals for PACT services providing there is an impending criminal court matter.

Cases are allocated to the most appropriate CWSV by the relevant Volunteer Coordinator and letters are sent to the family to inform them of PACT and introduce their CWSV. The CWSV then contacts the child and family to build rapport and provide information and support to them throughout the court process (from time of referral until the child has given their evidence).

CWSVs inform children and young people required to give evidence within the court system about the court process and its expectations of them. Strategies utilised include court visits, written materials, DVDs, face-to-face visits and most importantly, accompanying child witnesses when they meet with their Prosecutor, view their original Police Statement and while they give their evidence.

Referral Statistics 1 July 2016 to 30 June 2017

1,751 Children and young people supported by PACT



62% Female



38% Male

60% Sexual Assault

22% Assault including DV

24% Culturally diverse
16% ATSI

PACT Child Witness Support

Volunteers

PACT gratefully acknowledges the support and dedication of the following Child Witness Support Volunteers throughout 2016-2017.



Brisbane / Ipswich / Beenleigh / South Coast

<i>Pat Austin</i>	<i>Louisa Miller</i>
<i>Geraldine Beer</i>	<i>Pauline Moles</i>
<i>Elizabeth Bitomsky</i>	<i>Jo Nash</i>
<i>Jennifer Bocock</i>	<i>Dawn Pincott</i>
<i>Janet Brown (Team Leader and CWSV Board Liaison)</i>	<i>Deb Purcell</i>
<i>Amanda Carey</i>	<i>Gwen Revell</i>
<i>Clement Ching</i>	<i>Megan Rowe</i>
<i>Judy Clarkson</i>	<i>Edythe Saggin</i>
<i>Hanny Cullen</i>	<i>Ana Savas</i>
<i>Maureen Danbury (Team Leader)</i>	<i>Lorelle Sellick</i>
<i>Sue Droughton</i>	<i>Carole Sherritt</i>
<i>Rae Duggan</i>	<i>Lyn Smith</i>
<i>Chantelle Fielding</i>	<i>Carol Spies</i>
<i>John Galetto (Team Leader)</i>	<i>Shirley Stark</i>
<i>Moyra Gee</i>	<i>Pat Stephens</i>
<i>David Gregory</i>	<i>Tania Taylor</i>
<i>Di Harman</i>	<i>Donna Thomassen</i>
<i>Ann Hede</i>	<i>Bev Threlfo</i>
<i>Jacqui Heppleston</i>	<i>Gary Valka</i>
<i>Ruth Herbert</i>	<i>Peter Venning</i>
<i>Margaret James</i>	<i>Jill Wesche (Team Leader)</i>
<i>Louisa Jones</i>	<i>Donna West</i>
<i>Colwyn Lisle</i>	<i>Jan Woolmer</i>
<i>Sue Mackley</i>	<i>Mike Woolmer</i>
<i>Glenda McLaughlin</i>	<i>Klazina Zuidema</i>

Bundaberg

<i>Robbie Boyes</i>	<i>Glenda Simmonds</i>
<i>Wendy Bleckman</i>	<i>Kaye Williams (Team Leader)</i>
<i>Sharyn Kingston</i>	

Cairns

<i>Fay Bottomer</i>	<i>Sandra Reichl</i>
<i>Lyn Duffy</i>	<i>Mary Skene (Team Leader)</i>
<i>Lynette Greenwood</i>	<i>Heidi Widmer</i>
<i>Meredine Hohepa</i>	<i>Diane Worrell</i>
<i>Anne-Marie Houston</i>	

Kingaroy

<i>Tracy Ahlquist</i>	<i>Sandra Hennessy</i>
<i>Linda Doncaster (Team Leader)</i>	

Mackay / Bowen

<i>Christine Coventry</i>	<i>Katrina O'Hara</i>
---------------------------	-----------------------

Jennifer Finn
Janette Hansen
Anne Jennings (Team Leader)

Gail Pratt
Trish Younie

Maryborough / Hervey Bay

Helen Blackwell
Suella Care
Julie Farrington

Dorrell Rybinski
Olwen Schubert
Barbara Woolnough (Team Leader)

Mount Isa

Alyson Barrett

Maryann Devine

Rockhampton / Gladstone / Emerald

Patricia Couper (Team Leader)
Maria Dear
Margaret Hoger
Carolee Jackson

Mona Oliver
Kate Reilly
Esther Young

Sunshine Coast / Gympie

Denise Angus
Heather Crawford
Lee-Anne Cunliffe
Yvonne Fairbairn

Barbara Hodges
Kay Smith
Patrick Turrell
Beryl Walker

Toowoomba / South West

Jennifer Cowlshaw
Rhonda Haeusler
Leonie Jackel (Team Leader)
Nancy Kenway
Graeme Leigh
Kareen Leigh

Linda Mangubhai
Annie Pickstock
Carolyn Prouse
Virginia Shipp
Michele Slater

Townsville

Coral Butcher
Elena Cernusco
Bev-Lee Fox
Kathy Hankin (Team Leader)
Lyndsay Hart

Penelope Hope
Trish Jordan
Desley Smith
Neil Smith



Board of Management Reports

Chairperson's Report

PACT has now supported over **21,000** children, young people and their family members since its establishment in 1985. In the 2016-2017 year, PACT has reported an increase of 14% in client referral numbers with support being provided to **1,751** child victims and witnesses who interacted with the Queensland Criminal Justice System.

Throughout the year I have had the opportunity to work closely with PACT's Chief Executive Officer and Stakeholders to discuss and review the information that has been collated through the Post Evidence Feedback Surveys and Stakeholder Feedback Reports. The feedback obtained by court users has enabled PACT to work more closely with Key Stakeholders to ensure that children and young people are able to navigate the criminal court system through support and understanding. PACT has been afforded the opportunity to review various cases with members of the Judiciary, Police and Prosecutions to ensure recognition of the efforts of their staff and to raise awareness of PACT's Child Witness Support Program. It has also facilitated open and frank discussion about areas that require improvement or growth.

This year PACT was fortunate to provide professional development training to not only officers of the Queensland Police Service but also staff of the Office of the Director of Public Prosecutions and Barristers from the Queensland Bar Association.

PACT has benefited enormously from the support of the Judiciary, particularly the support of Chief Judge Kerry O'Brien and Judge Michael Shanahan. The role the Judiciary has played, and continues to play, in ensuring that PACT's work is recognised and supported cannot be understated, particularly in terms of the benefit that flows to vulnerable young people.

As is always the case, and despite the progress that has been made in the last 12 months, PACT still has a long way to go to ensure that our young people are able to give evidence within our criminal court system, freely and openly. I remain committed to PACT and to ensuring, as far as possible, that the rights of our young people are respected and protected within our justice system.

I want to point out, that whilst the work that the PACT Board and staff have done in the last year has seen enormous improvement and growth for PACT, nothing could have been achieved without the dedicated work of PACT's Child Witness Support Volunteers. I wish to extend a very special thank you to all Volunteers who support children on PACT's behalf and to the staff who support our Volunteers.

I also wish to extend my thanks and appreciation to the many people who continue to support PACT through their work.

I am grateful and feel very privileged to have been given the opportunity to work with PACT as Chairperson over the past five years and am equally as grateful to continue in this role for the next 12 months. I remain committed to ensuring that PACT continues to be a significant presence throughout Queensland for the benefit of our children and young people. Again, I

would like to extend my personal thanks to my fellow Board members and Mrs Jo Bryant, PACT's Chief Executive Officer.

Inaugural Nicholas Tucker Memorial Award



This award is being introduced in recognition of the significant contribution Mr Nicholas Tucker provided to PACT and to the child protection sector more broadly. Sadly, Nick passed away unexpectedly in October 2016. He was an exceptional advocate of PACT and served on the Board of Management from September 2005 initially as Treasurer and then Chairperson from 2009 to 2012. Nick was instrumental in enhancing and concreting PACT's stakeholder engagement and community standing and worked tirelessly to promote the work of PACT across the child protection, policing and legal sectors. He is missed by all at PACT, though his memory will live on through the annual Nicholas Tucker Memorial Award.

The Award will be presented at each PACT Annual General Meeting (AGM) to recognise outstanding commitment across the areas of policing, child protection and the legal sectors.

It is with great pleasure that I announce the winner of this Inaugural Award as **Mr Graeme Leigh**. Graeme, a Toowoomba-based Child Witness Support Volunteer, commenced with PACT in February 2014. Since that time he has supported 165 child witnesses and their families. Graeme and his wife Kareen are always willing to travel great distances to ensure vulnerable children receive the necessary court preparation and support especially in rural and remote areas. In doing so, he has travelled a massive 18,500 kilometres, sent 702 emails, made 446 telephone calls and conducted 77 face-to-face meetings with PACT clients. A remarkable achievement indeed.

Graeme and Kareen were foster carers for many years, opening their home to Queensland's most vulnerable.

Graeme consistently offers proactive suggestions to improve the lives of young court users. He was instrumental in having the PACT logo put onto business shirts etc. and generously travels to Brisbane to drop of resources prepared locally for vulnerable children. He schedules these visits to coincide with the Brisbane Volunteers Large Group Meetings. Graeme has represented PACT at a range of Stakeholder Meetings, professionally raising issues to improve the lives of young court users. He is totally committed to child protection, through his role with PACT, ensuring his case paperwork is accurately completed and submitted in a timely manner.

Sincere congratulations goes to Graeme Leigh, a well deserving recipient for this Inaugural Award.



Alexandra Marks LLB (Hons)
Chairperson

Treasurer's Report

The financial statements for the year ended 30 June 2017 present a fair and accurate financial position of Protect All Children Today Incorporated (PACT). The accounts have been audited in accordance with the Associations Incorporation Act (QLD), application of Accounting Standards (outlined in Note 1 to the statements) and the PACT Constitution.

In late 2016 the Department of Justice and Attorney-General issued an Invitation to Offer Tender for provision of services under the Victim Services Funding Program. Mrs Jo Bryant, Chief Executive Officer and the Finance and Operations Officer, Mrs Samantha Camilleri, submitted a very comprehensive tender in response to this request along with a number of other organisations. In March 2017 PACT received confirmation that the Honorable Yvette D'Ath MP, Attorney-General and Minister for Justice and Minister for Training and Skills that our application was successful and approved funding of \$530,000 per annum for PACT under the 2017-20 Victims Services Funding Program.

I would like to sincerely thank the Attorney-General, Director-General and staff of the Department of Justice and Attorney-General for their continued support of the valuable service that PACT provides to young victims and witnesses of crime. I also wish to acknowledge the Director and the staff of Victims Assist Queensland who administer our Service Agreement professionally and cooperatively.

Funding received from the Queensland Government does not meet the full financial outgoings of the organisation, nor fund projects for service expansion. Therefore, our capital reserve requires a conservative investment portfolio with a return that will fund our budgetary shortfall and provide some growth, enabling minor projects in the future.

Over the past twelve months, the PACT Investment portfolio value increased in value from \$720,974 to \$774,261 - a net increase \$53,287. The total dollar return after expenses was \$65,651 which includes the refund of franking credits in the amount of \$9,526.

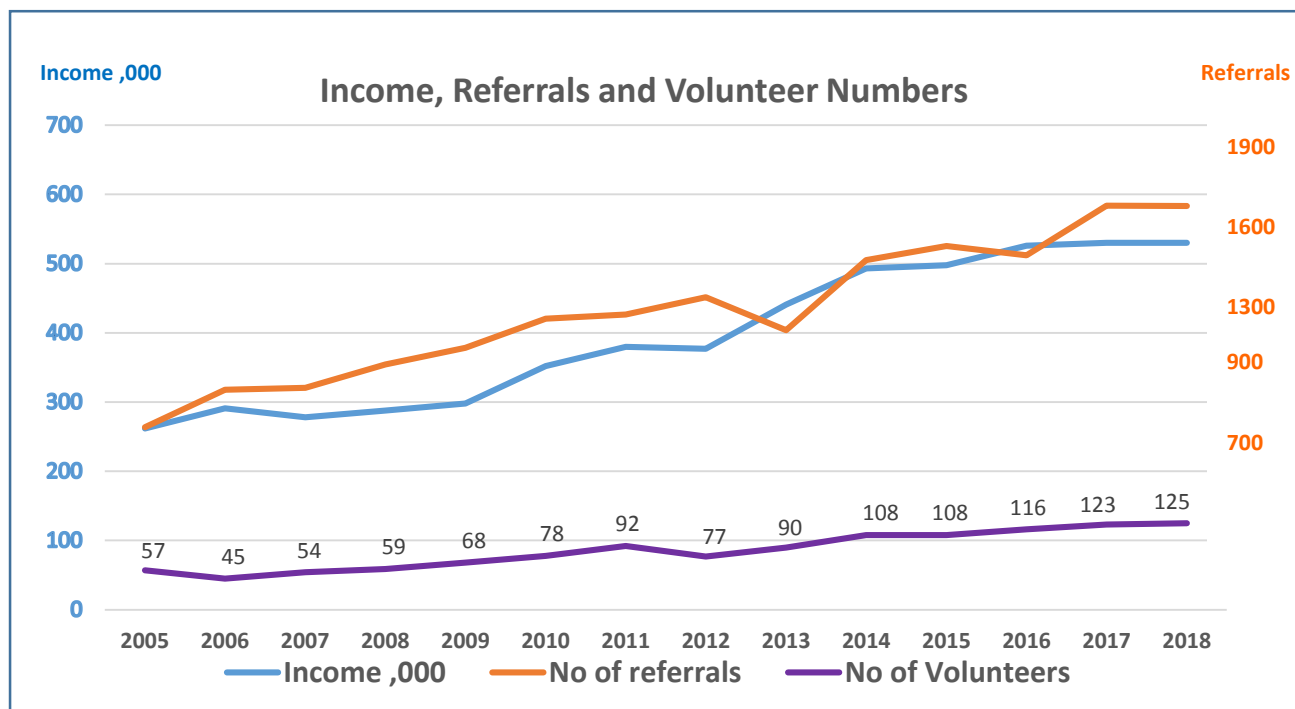
PACT's investment is split into a longer term Strategic Reserve portfolio which had a return after expenses of 11.25%, plus a short term Working Capital portfolio consisting mainly of cash and term deposits which had a return after expenses of 3.52%. Interest rate rates remain at historical low levels with Term Deposits around 2.5%. \$70,000 was moved from Working Capital to Strategic Reserve in March 2017 to take advantage of better returns.

Our financial brokers and advisers Burrell Stockbroking and Superannuation (Burrell) manage the PACT investment portfolio. Our sincere thanks to John Smerdon of Burrell's who has expertly managed our financial investments such that while there will be occasional volatility in the portfolio our investment structure minimises this volatility while ensuring sufficient working capital to cover future funding shortfalls.

PACT was also successful in obtaining two additional grants during the year. The first from the Gambling Community Benefit Fund (GCBF) for \$23,000 to enable PACT to upgrade our on premises server and PC's. The second from the Commonwealth Bank's Grassroots Community Grants program which will provide \$10,000 per year for 3 years towards Volunteer Training.

I would like to take this opportunity to express appreciation to the staff of PACT, particularly Mrs Jo Bryant, Chief Executive Officer and the Finance and Operations Officer, Mrs Samantha Camilleri who have supported me in my role as Treasurer. I would also like to thank the PACT Auditors, PKF Hacketts for their professionalism and skills in auditing PACT's accounts which is very much appreciated and welcomed.

PACT is in a sound financial position, which is in most part due to our devoted and enthusiastic Volunteer base. Thanks goes to everyone who has helped PACT become the respected community agency it is today.



Note: In 2013 PACT received **Supplementary Income** from the Department of Justice and Attorney-General which continued until 30 June 2017. The increase in **referrals** can be attributed to enhanced education of PACT services resulting in earlier referrals being lodged. We suggest the decrease in client referrals in 2013 could have been a result of the Moynihan reforms where more matters were resolved at Magistrates level.



Keith Revell JP (Qual)
Treasurer

Secretary's Report

It is with pleasure that I present my 2016-2017 report as Secretary of PACT's Board of Management.

Board of Management Meeting Attendance

For the period October 2016 to August 2017, I can report that the Board of Management conducted formal meetings on eight (8) occasions and convened for a formal planning session throughout the year. The below table identifies the number of Board Meetings attended by each representative.

Position	Name	Number Eligible to Attend	Number Attended
Chairperson	Alexandra Marks	8	7
Vice Chairperson	Julie Steel	8	5
Secretary	Hayley Lingard	8	6
Treasurer	Keith Revell	8	8
CWSV Member	Jan Brown	8	7
Member	Teresa Knapp	8	6
Member	Kath Konefal (QPS)	8	8
Member	Melanie Mayne-Wilson (commenced March 2017)	5	4

It has once again been my great privilege to serve as PACT Secretary and Chair of the Quality Assurance Sub-Committee for the 2016 – 2017 year. As an organisation I continue to observe PACT's professionalism and responsiveness grow year on year; crediting this primarily to the outstanding capabilities of our staff and the steadfast dedication of our CWS Volunteers.

As a Board, the needs of our client's, the children and young people we support, consistently remain the firm focus for our decision making and I would like to commend my fellow board members on another year of sound governance and for their on-going commitment to supporting high quality service delivery.

I would like to take the opportunity to acknowledge our CEO, Mrs Jo Bryant for her ability to foster a culture of on-going improvement and development within PACT, ensuring we continue to strive for the best possible outcomes for our clients. The implementation of the Human Services Quality Framework (HSQF) during the past year highlighted PACT's existing robust practice framework, including well documented and evidence-based practices and clearly documented processes. PACT's transition to the new framework was supported by this well-defined starting point, though I would still like to commend Mrs Samantha Camilleri, Financial and Operations Officer and Mrs Jo Bryant for their significant efforts transitioning to this new framework.

Many of the practice improvements implemented over time serve as tools in assisting PACT's advocacy role, informing change opportunities and supporting our client's voices to be heard. The Post-Evidence Feedback Survey continues to be a valuable source of information and feedback, not only to PACT, but the many stakeholders involved in the Criminal Justice process who otherwise would have no opportunity to hear this information. I have no doubt that these comments will continue to influence positive change and improved support as time goes on.

I would like to extend my personal thanks to the Chairperson, Ms Alexandra Marks for her high quality leadership, passion and commitment throughout the year and to our Treasurer, Mr Keith Revell for his expert knowledge and advice not only in relation to PACT's financial position, but also his in-depth knowledge of PACT as an organisation. I would like to acknowledge Mrs Jan Brown, CWSV Representative for continually going above and beyond, as well as welcome Detective Senior Sergeant Kath Konefal, PACT Police Liaison Officer (PLO) and thank her for all of her efforts to date. At the same time, I would also like to thank and acknowledge all of my fellow Board Members for their continued support throughout the year and their on-going efforts in support of PACT.

I would like to acknowledge all of the PACT Child Witness Support Volunteers for their on-going passion and commitment to PACT's role in our community, as it is across these levels of our organisation that we have the greatest impact and ability to make a real difference.

I am very grateful to PACT's passionate and professional staff team led by Mrs Bryant, including Mrs Samantha Camilleri, Ms Gail Clee, Mr Craig Stacey, Mrs Danielle Kershaw and Mrs Donna Thomassen. Thank you for your efforts throughout the year and the support that you offer to our volunteers. Finally, I would like to thank our many CWS Volunteers who continue to deliver a highly valued service to some of the most vulnerable in our community.



Hayley Lingard *BSW, BA, MAASW (Acc)*

Secretary

Staff Reports

Chief Executive Officer's Report

The 2016-2017 year marks my thirteenth rewarding year of employment with PACT. This year has been a time for review and redevelopment in accordance with the Human Services Quality Standards. The suite of Protocols were reviewed with an emphasis on best practice. The most significant being the amendment of the Child Witness Support Volunteer (CWSV) Protocols to better reflect the sequence of Volunteer's involvement in the Queensland Criminal Justice System. This led to the total redevelopment of the CWSV Induction Training Program to align closely with the Protocols to provide better understanding and ownership of the requirements of this unique role.

Stakeholder engagement has been enhanced with meetings held with a range of newly engaged external service providers, including the Queensland Family and Child Commission, Griffith University, BushKids and the Queensland Child Protection Advocacy Group.

As indicated earlier, PACT submitted formal Submissions into a range of legislative reform and continues to strongly advocate on behalf of our vulnerable client group.

The year ended with a visit to the Far North spending some brief but valuable time with the Cairns Volunteers at the Airport on route to Thursday Island. The Volunteer Coordinator, Regional Queensland and I attended Victim Assist Queensland information session on the impacts of the reform to the *Victims of Crime Assistance Act* (VOCAA). This session was followed by a meeting with the Thursday Island Court Support Workers and the Thursday Island Police. It is always extremely valuable to spend time with PACT's regional Team and Stakeholders to strengthen relationships, share information and to put faces to the people we interact with over the telephone.

Sincere appreciation is expressed to the members of the Board of Management for their expert contribution and support. I feel extremely fortunate to have such high calibre individuals overseeing the strategic operation of PACT. I would like to specifically acknowledge the work of the Chairperson, Ms Alexandra Marks, for her professional participation in external stakeholder meetings, expert input into legislative reform and personal guidance. PACT is in a strong position due to her leadership, knowledge and understanding of the Criminal Justice System and the key people involved.

I wish to personally acknowledge Mr Keith Revell, Treasurer, for his sound management of PACT's financial resources. Mr Revell has given generously of his time and continues to play a lead role in PACT's ongoing development, especially in the area of information technology. Keith generously undertook the redevelopment of the PACT Website, a considerable undertaking which achieved a quality product. I place on record my sincere appreciation for his continued efforts and support.

Ms Hayley Lingard is an excellent Board Secretary who responds to requests for information quickly and professionally. She also Chairs the Quality Assurance Sub-Committee and brings to the table a wealth of knowledge in relation to complex client service delivery.

Mrs Jan Brown has provided outstanding support and guidance in relation to Volunteer matters, involvement on the Volunteer Selection Panels and valuable participation at Induction Training. Jan is also an excellent sounding board for me personally and for this I express my sincere appreciation.

I would like to express appreciation to PACT's Key Stakeholders (members of the Judiciary, Police, Prosecutions, Victim Assist Queensland, the Court Network and other Support Agencies) who afford us the opportunity to provide evidence-based feedback across the policing, legal and child protection sectors. This information has resulted in tangible improvements for children and young people interacting with the Criminal Justice System. Throughout the year we have strengthened our relationships with Key Stakeholders and continue to value working collaboratively to improve the way vulnerable people are treated within the court system.

I sincerely thank each one of PACT's Child Witness Support Volunteers who are the backbone of the organisation and work tirelessly and generously to support victims and witnesses of crime on PACT's behalf. Their lodgement of Stakeholder Feedback Reports and commitment in obtaining feedback from children through the Post Evidence Feedback Survey, allows me to provide factual feedback to PACT's Key Stakeholders. Please be assured the dedication of each Volunteer is appreciated by not only the children and families, but the PACT staff also.

Lastly, but importantly, I express sincere gratitude to my staff; Samantha, Gail, Craig, Danielle and Donna. All staff have worked extremely hard to ensure the smooth operation of PACT services over the past year. Samantha has proved an excellent backup during my absences and I have full confidence in her abilities to effectively manage PACT's staffing and financial resources. Gail and Craig have managed some challenging volunteer issues throughout the year and have successfully recruited and trained additional Child Witness Support Volunteers across Queensland. Danielle continues to demonstrate sound commitment to the processing of referrals and Volunteer paperwork and has developed further skills by relieving in both of the Volunteer Coordinator roles. Donna provides an invaluable service through the facilitation of Quality Assurance Interviews with PACT clients. The feedback received enables PACT to focus on continual quality improvement and look at smarter ways to provide services within a deficit funding regime.

I look forward to ensuring PACT's professional growth throughout the coming year.



Jo Bryant *BBus (HRM), Ass Dip Bus (Man), Dip Comm Serv (Man), Com Dec*
Chief Executive Officer

Finance, Operations and Administration Report

This year has been a great year for the Administration Team, with upgrades to our computers and database enabling staff to better cope with the increase in referrals we have seen this year. We continue to express our gratitude to Shai Shandil for creating DiMs, which continues to fulfil our database and reporting needs. Several upgrades to the database resulted in workload reductions and the ability to access more reporting options to analyse the case statistical data submitted by PACT Volunteers.

We continue to acknowledge the dedication of PACT's Child Witness Support Volunteers who provide a professional level of emotional support and information to child victims and witnesses of crime. They are the foundation on which PACT is built. Their passion and commitment to PACT and the children they support continues to be an inspiration. We express our sincere gratitude to all our wonderful Volunteers for the amazing support they provide to vulnerable children and young people.

We express our sincere appreciation to our CEO, Mrs Jo Bryant for her continued support, guidance and encouragement. Jo's passion for PACT and our accomplishments is demonstrated as she promotes PACT professionally and competently to Stakeholders. Thanks are extended to the Volunteer Coordinators, Ms Gail Clee and Mr Craig Stacey, who continue to provide support and assistance to our wonderful Volunteers. Thanks also to Mrs Donna Thomassen, Quality Assurance Officer, who is a valued member of the staff. We would like to acknowledge the administrative assistance of Mrs Tanya Taylor in both an Administration Volunteer and employment role and thank her for her help and support.

The PACT Board continue to strategically lead the organisation and give freely and generously of their time and expertise. Board Chairperson, Ms Alexandra Marks', involvement in Key Stakeholder Meetings assists in strengthening PACT's community profile. Our heartfelt thanks to Mrs Jan Brown, PACT's Volunteer Liaison on the Board of Management, for her dedication and support of both Volunteers and Staff. Jan is very generous with her time and always comes with a word of encouragement and cheerful smile. Thanks also to all the Board of Management, who give so generously to the organisation.

We would like to sincerely thank Mr Keith Revell, PACT Treasurer, for his support, dedication and direction, especially in regards to PACT's financial management and IT support. This year, Keith has updated our Website, with a modern, vibrant and fresh look. Keith is always available to offer support and guidance when needed.

Appreciation is expressed to PFK Hacketts, in particular Erick Manikan and Cameron Bradley, for their guidance in relation to sound financial management and professional advice as PACT's Accountant and Auditor.

We look forward to the year ahead and to providing PACT clients, Child Witness Support Volunteers, Staff and Board Members with professional and competent financial management and administrative support.



Samantha Camilleri *JP (Qual)*
Finance and Operations Officer



Danielle Kershaw *B Ed, JP (Qual)*
Administration Officer

Child Witness Support Program Report

PACT's focus over the past 12 months has been on the attraction and retention of quality Child Witness Support Volunteer applicants. Consequently, in January 2017 the staff reviewed and updated the Child Witness Support Volunteer Protocols and Volunteer Induction Training Program to make it more reflective of Volunteers involvement in criminal court matters.

State-wide Volunteer Induction Training was conducted in July 2016 and February 2017 in Brisbane. New Volunteers were successfully recruited from the below areas.

Area	No.	Area	No.
Brisbane North	2	Beenleigh	3
Gold Coast	5	Toowoomba	1
Ipswich	4	Mareeba	1
Townsville	2	Sunshine Coast/Gympie	5
Rockhampton/Gladstone	1	Maryborough/Hervey Bay	3

PACT offers its sincere appreciation to the Queensland Police Service, the Office of the Director of Public Prosecutions and Victim Assist Queensland for their ongoing support and cooperation which facilitates and enhances the marvellous work done by our PACT Child Witness Support Volunteers.

Queensland Police Service (QPS): 95% of PACT client referrals come from Arresting Officers of the Queensland Police Service (QPS). PACT is privileged to maintain its presence at QPS Interviewing Children and Recording of Evidence (ICARE) Training, Police Prosecutions Training and Child Protection and Investigation Unit (CPIU) Training Courses. We express appreciation to Detective Sergeant Angela McCarthy, State ICARE Facilitator, and current Police Liaison Officer, Detective Senior Sergeant, Kath Konefal for their ongoing assistance and support. Also, PACT again sincerely thanks the large numbers of Arresting Officers who submitted their referrals shortly after arrest which assists PACT to provide optimum client service and link families into other valuable support services, such as counselling.

Office of the Director of Public Prosecutions (ODPP): Once again, Victim Liaison Officers, Legal Officers and Prosecutors have worked closely with PACT Staff and Volunteers to provide maximum support for children and young people who are required to give evidence in the Criminal Justice System. Their professionalism and care for the families PACT support is much appreciated and respected.

Victim Assist Queensland (VAQ): In conjunction with VAQ, the Thursday Island Court Support Group under the leadership of Mr Peter Ferguson and local coordinator Mr Peter Yorkston, Thursday Island Court Support Worker (TICSW) continues to provide an invaluable and culturally-appropriate service to child victims and witnesses from the Torres Strait Islands and Northern Peninsula areas.

The Volunteer Coordinators would especially like to acknowledge and commend all PACTs Child Witness Support Volunteers for their professionalism and dedication to this challenging role. Without their magnificent contribution through child witness support; assistance with recruitment and training of new Volunteers; positive promotion of PACT to stakeholders and community groups; and vital feedback on PACT operations, the Child Witness Support Program would not be the great success it is.

The Volunteer Coordinators would also like to thank PACT's Volunteer Board of Management for their expert guidance and support. We particularly acknowledge Mrs Jan Brown, Volunteer Representative on the Board, for her proactive involvement in Volunteer recruitment and training, protocol and policy development. Jan has worked hard over the past 12 months to represent all PACT Volunteers. We would also like to acknowledge the efforts of the PACT Treasurer, Mr Keith Revell, for his initiative in introducing Office 365 and generic PACT emails. His foresight and expertise is greatly appreciated by the staff and Volunteers.

We also greatly appreciate the teamwork of our most capable fellow PACT Staff, namely Mrs Jo Bryant (CEO), Mrs Samantha Camilleri (Finance and Operations Officer), Mrs Danielle Kershaw (Administration Officer) and the contributions of Mrs Donna Thomassen (Quality Assurance Officer).

Volunteer of the Year 2016-2017


This year, as always, the amazing work of all PACT Volunteers has set a very high benchmark for excellence and has made the choice of Volunteer of the Year extremely challenging for Staff. Many Volunteers were truly deserving of this award.

Nevertheless, PACT is proud to acknowledge Mrs Pat Couper as Volunteer of the year. Pat, a Rockhampton based Volunteer, commenced with PACT in April 2014. Since that time she has personally supported almost **150** child witnesses plus their family members. In addition to the number of cases supported, Pat is always willing to take on new challenges such as complex cases and on many occasions has travelled greater than two hours to support children in Gladstone Court matters, at very short notice.

In recognition of Pat's significant contribution to the Rockhampton Team, she was appointed Team Leader in March 2017 and has demonstrated a real commitment to the work of PACT. She attends Stakeholder meetings and Information Sessions and represents PACT in a professional manner at all times.

Even when faced with her own health challenges, she was consistently mindful of the welfare of her allocated PACT clients. Moreover, her case paperwork is always accurately completed and submitted in a timely manner.

Sincere congratulations goes to Mrs Pat Couper, so very deserving of PACT's Volunteer of the Year for 2017.



Craig Stacey

Volunteer Coordinator, Regional Queensland



Gail Cleve *B Swk*

Volunteer Coordinator, Greater Brisbane

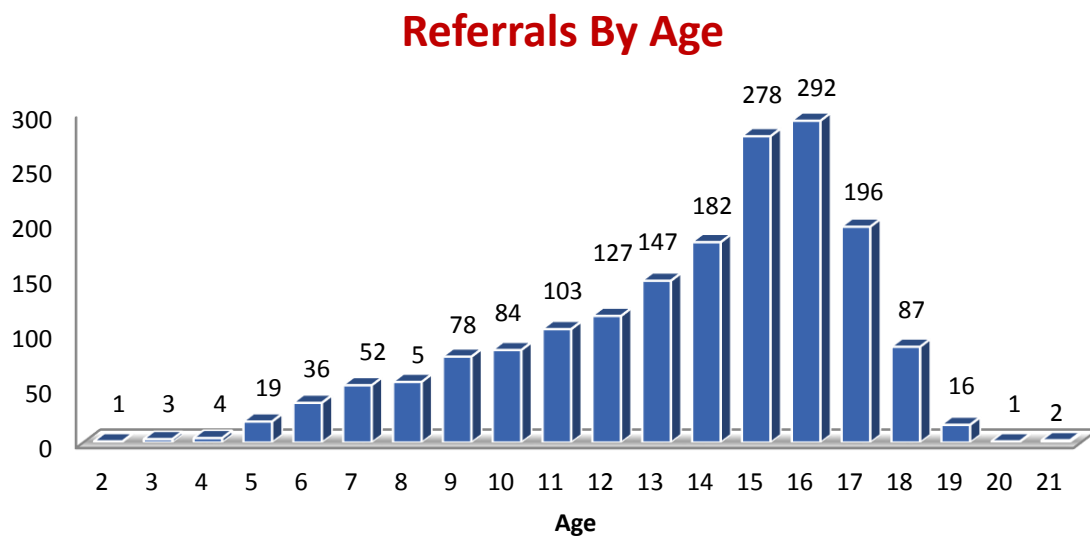
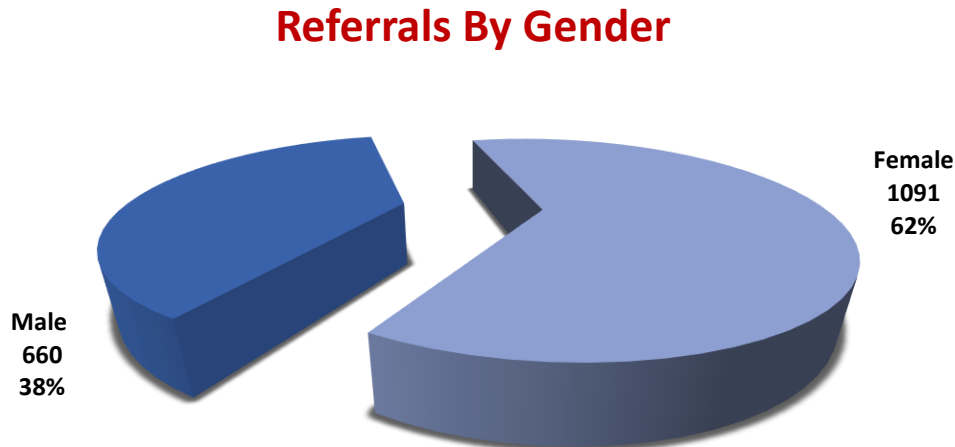
PACT Referral Statistics - 1 July 2016 to 30 June 2017

The following pages contain a number of figures illustrating some of the client data collected by PACT. The data displayed includes demographic information on referrals, such as gender, age and witness type.

Figure 1



Figure 1 displays the referral statistics for the 20 year period 1997-2017. This figure indicates a 14% increase in referral numbers to PACT with **1,751** children and young people supported in the 2016-2017 financial year.

Figure 2**Figure 3**

Figures 2 and 3 illustrate the referrals received by PACT during the year, indicating the age and gender of the children and young people referred. Whilst the age range varied from 2 to 21 years, the average age of the children supported is **13** years with **62%** being female and **38%** male.

Figure 4

Referrals By Relationship

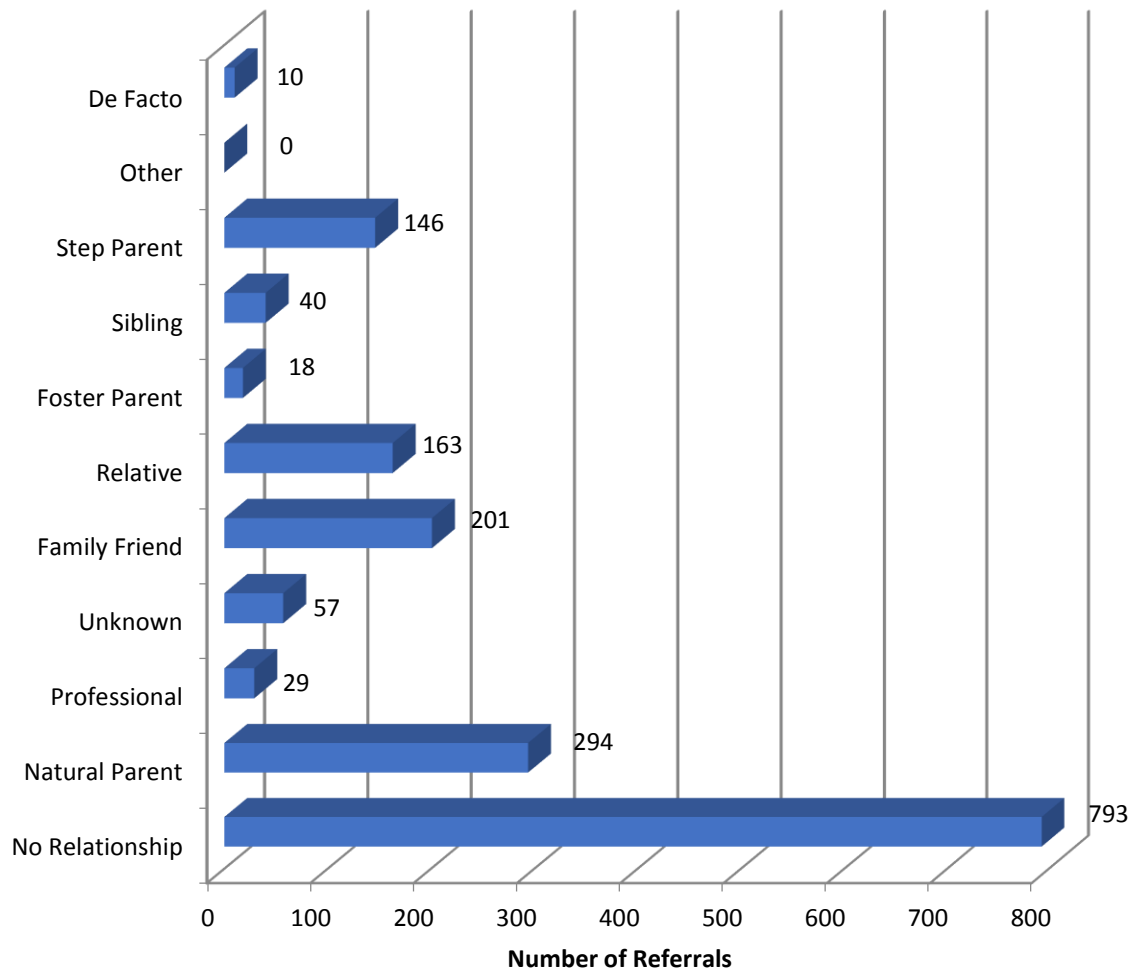


Figure 4 demonstrates the relationship between the defendant and child witness. In **49%** of referrals the child witness had no identified relationship with the Defendant. However, in approximately **38%** of referrals the Defendant was a natural, step or foster parent, sibling or other relative. The statistics further indicate that in **12%** of cases the Defendant was a family friend.

Figure 5

Figure 5 illustrates the breakdown of PACT support provided to Complainants (alleged victims of an offence) who receive the majority of PACT court preparation and support, followed by child witnesses to crime. Preliminary complainants (those told about the alleged crime by the victim in sexual matters) make up a small percentage of PACT's client base.

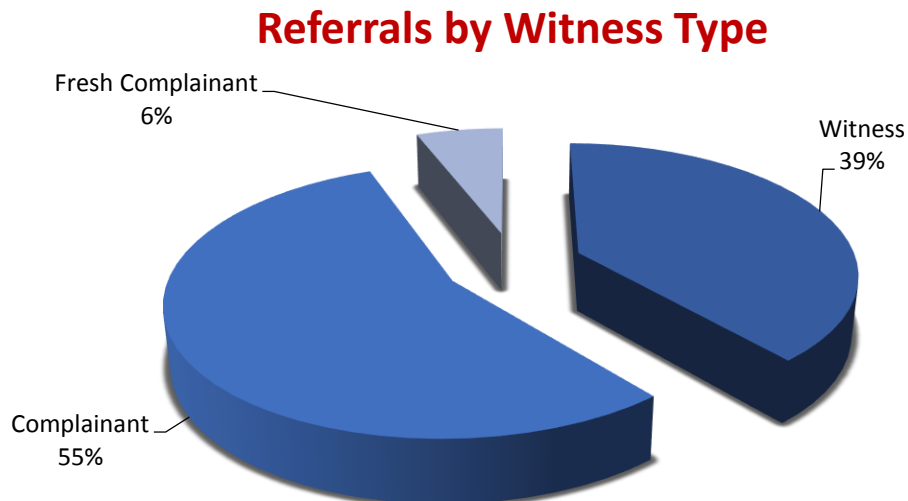
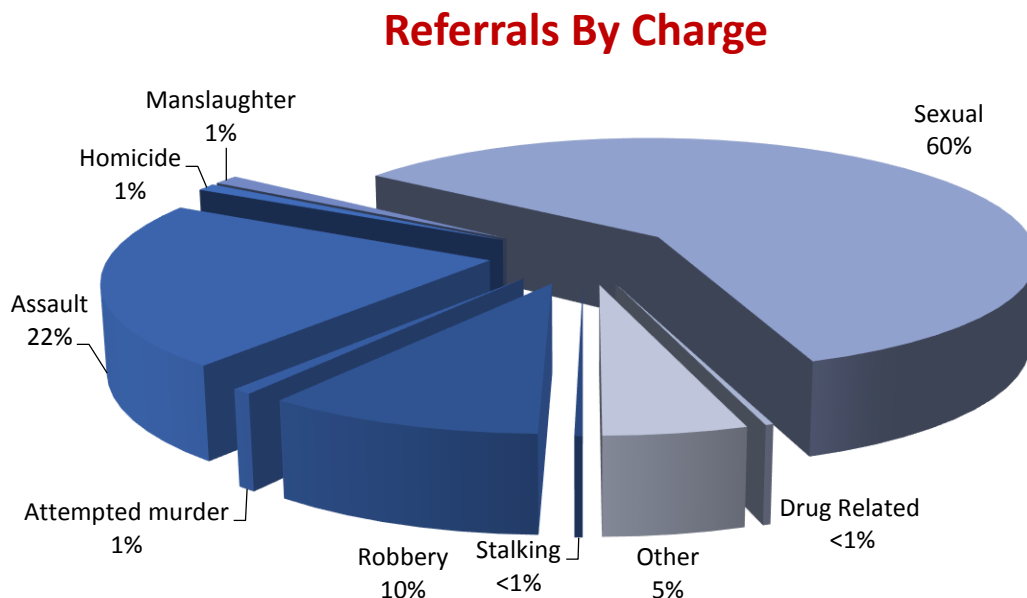
**Figure 6**

Figure 6 clearly shows the dominant nature of sexual related charges over the past year, followed by assault matters. Robbery offences have increased from 3% in 2015-2016 to 10% during 2016-2017.

Audit Report and Statement of Accounts

Financial Report

Protect All Children Today Incorporated

ABN 38 133 812 087

Financial Report

For the year ended 30 June 2017

The following reports have been prepared by **PKF Hacketts Audit**:

- Statement of Profit or Loss and Other Comprehensive Income
- Statement of Financial Position
- Statement of Changes in Equity
- Statement of Cash Flows
- Supplementary Income and Expenditure Statement, Department of Justice and Attorney-General
- Supplementary Balance Sheet Statement, Department of Justice and Attorney-General
- Supplementary Income and Expenditure Statement, PACT Funding and Investment Account
- Supplementary Balance Sheet Statement, PACT Funding and Investment Account
- Notes to the Financial Statements
- Statement by the Members of the Board of Management
- Independent Auditor's Report to the Board of Management

**Statement of Profit or Loss and Other Comprehensive
Income for year ended 30 June 2017**

		2017	2016
	Note	\$	\$
Income			
Grant Income	2	528 645	524 945
Burrell Investment Income	3	29 307	27 330
Donations		4 676	2 616
Interest Received		7 869	2 148
Membership Fees		236	555
Sundry Income		118	2 270
Vehicle Reimbursement		2 602	1 868
		573 453	561 732
Expenditure			
Audit Fees		4 000	4 000
Burrell Management Fees		2 602	2 602
Client Resources		3 690	1 796
Computer Expenses		16 126	7 194
Depreciation		9 411	10 201
Electricity		0	635
Functions		2 771	2 772
Insurance		3 727	5 710
Miscellaneous		5 020	3 502
Motor Vehicle Expenses		2 399	2 795
Printing, Postage and Stationery		18 052	17 715
Staff Expenses	4	429 195	438 625
Telephone		1 258	1 031
Staff Travel and Training		2 778	2 848
Volunteer Expenses	5	48 310	62 576
		549 339	564 002
Surplus / (Deficit)		24 114	(2 270)
Other Comprehensive Income		29 877	(25 264)
Total Comprehensive Income		53 991	(27 534)

The accompanying notes form part of these financial statements

Statement of Financial Position 30 June 2017

	Note	2017 \$	2016 \$
Current Assets			
Cash and Cash Equivalents		98 682	63 717
Burrell Working Account		104 282	170 394
Burrell Strategic Account		669 979	550 580
Receivables		40	105
GST Receivables (Net)		2 547	338
Total Current Assets		875 530	785 134
Non Current Assets			
Plant and Equipment	6	10 549	20 925
Total Non Current Assets		10 549	20 925
Total Assets		886 079	806 059
Current Liabilities			
Payables and Accruals	7	27 955	28 123
Unexpended Grant		23 000	0
Provision for Annual Leave		31 134	34 883
Provision for Long Service Leave		22 145	20 130
Total Current Liabilities		104 234	86 136
Non Current Liabilities			
Provision for Long Service Leave		11 320	6 389
Total Non Current Liabilities		11 320	6 389
Total Liabilities		115 554	89 525
Net Assets		770 525	716 534
Member's Funds			
Retained Earnings		786 367	762 253
Reserves	8	(15 842)	(45 719)
Total Equity		770 525	716 534

The accompanying notes form part of these financial statements

Statement of Changes in Equity 30 June 2017

	Reserves	Retained Earnings	Total
Balance at 1 July 2015	(20 455)	764 523	744 068
Profit / (Loss) for the year	0	(2 270)	(2 270)
Other Comprehensive Income	0	0	0
Net change in fair value of investment	(25 264)	0	(25 264)
Balance at 30 June 2016	(45 719)	762 253	716 534
Profit / (Loss) for the year	0	24 114	24 114
Other Comprehensive Income	0	0	0
Net change in fair value of investment	29 877	0	29 877
Balance at 30 June 2017	(15 842)	786 367	770 525

Statement of Cash Flows 30 June 2017

	Note	2017 \$	2016 \$
Cash flows from operating activities			
Grant funding receipts		528 645	524 945
Receipts from various sources		5 488	11 768
Burrell Investments receipts		29 307	27 330
Payment to suppliers		(512 934)	(546 371)
Interest received		7 869	2 148
Net cash provided by / (used) in operating activities	9	58 375	19 820
Cash flows from investing activities			
Payments for investments		(23 410)	(26 258)
Net cash provided by / (used) in investing activities		(23 410)	(26 258)
Net increase / (decrease) in cash held		34 965	(6 438)
Cash at beginning of financial year		63 717	70 155
Cash at end of financial year		98 682	63 717

Supplementary Income and Expenditure Statement
Department of Justice and Attorney-General 30 June 2017

	2017	2016
	\$	\$
Income		
Grant Income	528 645	524 945
Sundry Income	4	0
Interest	1 231	1 656
	529 880	526 601
Expenditure		
Audit Fees	4 000	4 000
Bank Charges	458	432
Computer Expenses	9013	6 327
Electricity	0	635
Functions	1 986	2 772
Insurance	3 727	5 710
Internet Expenses	873	867
Media – tapes and DVDs	406	0
Printing, Postage and Stationery	18 051	17 715
Staff Amenities	644	680
Subscriptions	0	561
Sundry Expenses	1 481	402
Superannuation	35 498	36 720
Supervision – External	650	891
Telephone	1 258	1 031
Travel	2 737	2 848
Volunteer Conference	1 228	14 887
Volunteer Contributions	17 635	23 051
Volunteer Other Expenses	5 132	1 207
Volunteer Petrol Contributions	7 417	8 609
Volunteer Recruitment	1 916	3 581
Volunteer Training	13 865	9 567
Volunteer Travel Costs	1 117	1 674
Wages	383 777	379 097
Workcover	4 085	4 748
Staff Training and Professional Develop.	1 030	2 079
Staff Fuel and Transport Expense	1 524	1 705
Annual and Long Service Leave	3 197	12 226
Other Employee Expenses	84	2 050
	522 789	546 071
Surplus / (Deficit)	* 7 091	(19 470)

*Please note a surplus has been achieved as indexation was not expected for the one year grant funding provided. These funds have been committed and will be expended in the 2017-18 financial year.

The accompanying notes form part of these financial statements

Supplementary Balance Sheet Department of Justice and Attorney-General 30 June 2017

	2017	2016
	\$	\$
Current Assets		
Cash at Bank - Dept of Justice	8 782	27 559
Petty Cash Imprest	300	300
GST Receivables (Net)	1 928	442
Total Current Assets	11 010	28 301
Total Assets	11 010	28 301
Current Liabilities		
Payables and Accruals	23 604	23 690
PAYG Payable	4 327	3 987
Provision for Annual Leave	31 134	34 883
Provision for Long Service Leave	22 145	20 130
Interdepartmental Clearing Account	12 167	40 000
Total Current Liabilities	93 377	122 690
Non Current Liabilities		
Provision for Long Service Leave	11 320	6 389
Total Non Current Liabilities	11 320	6 389
Total Liabilities	104 697	129 079
Net Assets	(93 687)	(100 778)
Members' Funds		
Retained Earnings	(100 778)	(81 308)
Current Year Earnings	7 091	(19 470)
Total Members' Funds	(93 687)	(100 778)

The accompanying notes form part of these financial statements

Supplementary Income and Expenditure Statement
PACT Funding and Investment 30 June 2017

	2017	2016
	\$	\$
Income		
Burrell Investment Income	29 307	27 330
Donations	4 676	2 616
Interest	6 637	491
Membership Fees	236	555
Sundry Income	115	2 270
Vehicle Reimbursement	2 602	1 868
	43 572	35 130
Expenditure		
Bank Charges	12	5
Burrell Management Fees	2 603	2 602
Computer Expenses	6 240	0
Client Resources	3 610	1 796
Depreciation	9 411	10 201
Function and Catering Costs	785	0
Loss on Disposal of Assets	965	0
Media - tapes and DVDS	0	410
Motor Vehicle Expenses	2 219	2 780
Office Furniture & Equipment	599	0
Other Employer Expenses	0	136
Staff Amenities	65	0
Staff Travel & Accommodation Expenses	41	0
	26 550	17 930
Surplus / (Deficit)	17 023	17 200

The accompanying notes form part of these financial statements

Supplementary Balance Sheet PACT Funding and Investment 30 June 2017

	2017 \$	2016 \$
Current Assets		
Cash at Bank – Funding and Investment Acct	89 601	35 858
Burrell Working Account	104 282	170 394
Burrell Strategic Account	669 979	550 580
Receivables	40	105
GST Receivable	619	0
Interdepartmental Clearing House	12 167	40 000
Total Current Assets	876 688	796 937
Non Current Assets		
Plant and Equipment	18 402	23 352
Less: Accumulated Depreciation	(14 904)	(17 723)
Motor Vehicle at Cost	20 460	20 460
Less: Accumulated Depreciation	(16 430)	(15 086)
Computers at Cost	30 624	30 625
Less: Accumulated Depreciation	(27 604)	(20 703)
Total Non Current Assets	10 549	20 925
Total Assets	887 237	817 862
Current Liabilities		
Payables and Accruals	25	446
Unexpended Grant	23 000	0
GST Payable (Net)	0	104
Total Current Liabilities	23 025	550
Total Liabilities	23 025	550
Net Assets	864 212	817 312
Members' Funds		
Retained Earnings	863 031	845 831
Investment Revaluation Reserve	(15 842)	(45 719)
Current Year Earnings	17 023	17 200
Total Members' Funds	864 212	817 312

The accompanying notes form part of these financial statements

Notes to the Financial Statements

NOTE 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)*. The Board of Management has determined that the Protect All Children Today Inc. is not a reporting entity. The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial report has been prepared on an accruals basis, is based on historic costs, and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The financial report has been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)* and the following significant accounting policies, which the Board of Management has determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless otherwise stated. The amounts presented in the financial report have been rounded to the nearest dollar.

This is the Protect All Children Today Inc.'s first financial report prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)*.

The following significant accounting policies, which are consistent with the previous period, unless otherwise stated, have been adopted in the preparation of this financial report:

a) **Property, Plant and Equipment**

Property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and impairment losses.

Plant and Equipment and Motor Vehicle

Plant, equipment and motor vehicles are measured on the cost basis and is therefore carried at cost less accumulated depreciated and any accumulated impairment. In the event the carrying amount of plant and equipment and motor vehicles is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimable recoverable amount.

Plant and equipment that have been contributed at cost, or for nominal cost are valued and recognised at the fair value of the asset at the date it is acquired.

Depreciation

All assets, excluding freehold land and buildings, are depreciated over their useful lives to the Association. The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

b) **Employee Benefits**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. Contributions to superannuation funds are charged as expenses when incurred.

c) **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of GST, except where the amount of GST is not recoverable from the Australian Tax Office. Receivables and payables in the Balance Sheet are shown inclusive of GST.

d) **Revenue and Other Income**

Revenue is measured at the fair value of the consideration received after taking into account any trade discounts and value rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method.

Dividend revenue is recognised when the right to receive the dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the Association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

e) **Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short term highly liquid investments with original maturities of three months or less.

f) **Accounts Receivable and Other Debtors**

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables are expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

g) **Accounts Payable and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

h) **Income Tax**

No provision for income tax has been raised as the entity is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

i) **Reserves - Investment Revaluation Reserve**

Movements in the fair values of financial assets, are accumulated in the Investment Revaluation Reserve.

It is the policy of the Association to transfer the balance in the reserves to the Retained Earnings upon the disposal of the assets.

j) **Financial Assets**

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value. Movements in fair value are recognised through the investment revaluation reserve.

k) **Economic Dependence**

Protect All Children Today Inc. is dependent on the Department of Justice of Attorney-General for the majority of its revenue used to operate the business. At the date of this report the Board of Management has no reason to believe the Department will not continue to support Protect All Children Today Inc.

	2017	2016
	\$	\$
NOTE 2 – GRANT INCOME		
Justice and Attorney General Grant	484 230	428 445
VAQ Extended Grant Funding	44 415	81 500
Victim Support Funding Program	0	15 000
	528 645	524 945

NOTE 3 – BURRELL INVESTMENT INCOME

Dividends Received	16 498	22 468
Franking Credits Refunded	9 195	0
Interest Received	3 614	4 862
	29 307	27 330

NOTE 4 – STAFF EXPENSES

Superannuation	35 498	36 720
Wages	383 777	379 097
Workcover	4 085	4 748
Staff Training & Professional Development	1 030	2 079
Staff Fuel & Transportation Expense	1 524	1 705
Long Service Leave	3 197	12 226
Other Employee Expenses	84	2 050
	429 195	438 625

NOTE 5 – VOLUNTEER EXPENSES

Volunteer Contributions	18 907	23 051
Volunteer Conference	1 228	14 887
Volunteer Other Expenses	3 860	1 207
Volunteer Petrol Contributions	7 417	8 609
Volunteer Recruitment	1 916	3 581
Volunteer Training	13 865	9 567
Volunteer Travel Costs	1 117	1 674
	48 310	62 576

NOTE 6 – PLANT AND EQUIPMENT

	2017	2016
	\$	\$
Plant and equipment - at Cost	18 402	23 352
Less: accumulated depreciation	(14 904)	(17 723)
Motor Vehicle at Cost	20 460	20 460
Less: Accumulated Depreciation	(16 430)	(15 086)
Computers at Cost	30 625	30 625
Less: Accumulated Depreciation	(27 604)	(20 703)
	10 549	20 925

NOTE 7 – PAYABLES AND ACCRUALS

Trade creditors	12 265	12 266
Wages payable	5 856	4 532
PAYG payable	4 327	3 987
Superannuation payable	3 655	6 789
Visa	1 852	549
	27 955	28 123

NOTE 8 – RESERVES

Investment Revaluation Reserve		
Opening balance at 1 July	(45 719)	(20 455)
Net change in fair value of investments	29 877	(25 264)
Closing balance at 30 June	(15 842)	(45 719)

The closing investment revaluation reserve balance of \$15 842 represents the difference between the cost and the market value as at 30 June 2017 of the ASX listed investments in the Association's Burrell investment working and strategic accounts.

Valuation movement:

	2017	2016
Working Account ASX Listed Stock – cost at 30 June 2017	65 400	60 674
Strategic Account ASX Listed Stock – cost at 30 June 2017	582 318	519 249
	647 718	579 923
Working Account ASX Listed Stock – market value at 30 June 2017	66 317	60 510
Strategic Account ASX Listed Stock – market value at 30 June 2017	565 559	473 694
	631 876	534 204
Increase / (Decrease)	(15 842)	(45 719)

**NOTE 9 – RECONCILIATION OF OPERATING PROFIT AFTER
INCOME TAX TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2017	2016
	\$	\$
Operating profit after tax	24 114	(2 270)
Depreciation	9 411	10 201
Charges to provision	3 197	(8 348)
Disposal of PPE	965	-
Changes in operating assets and liabilities		
(Increase) / decrease in receivables	(2 144)	2 014
(Increase) / decrease in other assets	-	2 445
Increase / (decrease) in payables	22 833	15 778
	58 375	19 820

Statement by Members of the Board of Management

The Members of the Board of Management has determined that the Protect All Children Today Inc. is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial report.

In the opinion of the Members of the Board of Management:

- (a) The financial statements and notes as set out in this report are in accordance with the Australian Charities and Not-for-profits Commission Act 2012 and:
 - (i) comply with Australian Accounting Standards, and
 - (ii) give a true and fair view of the financial position of Protect All Children Today Inc. as at 30 June 2017 and of its performance for the year ended on that date.
- (b) There are reasonable grounds to believe that Protect All Children Today Inc. will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Members of the Board of Management and is signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.



Keith Revell JP (Qual)

Treasurer

Dated this 1st day of September 2017

Independent Audit Report to the Board of Management of Protect All Children Today Inc.

Opinion

We have audited the financial report of Protect All Children Today Inc., which comprises the statement of financial position as at 30 June 2017, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement of by the members of the board of management.

In our opinion, the accompanying financial report of Protect All Children Today Inc. has been prepared in accordance with Div 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- (i) giving a true and fair view of Protect All Children Today Inc.'s financial position as at 30 June 2017 and of its financial performance for the year then ended; and
- (ii) complying with Australian Accounting Standards to the extent described in Note 1, and Div 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of Protect All Children Today Inc. in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling Protect All Children Today Inc.'s financial reporting responsibilities under the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Members of the Board of Management for the Financial Report

The Members of the Board of Management of Protect All Children Today Inc. are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and is appropriate to meet the needs of the members. The Committee Members' responsibility also includes such internal control as the Committee Members determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Members of the Board of Management are responsible for assessing Protect All Children Today Inc.'s ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Members of the Board of Management either intend to liquidate Protect All Children Today Inc. or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Protect All Children Today Inc.'s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee Members.
- Conclude on the appropriateness of the Members of the Board of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Protect All Children Today Inc.'s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause Protect All Children Today Inc. to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Members of the Board of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

PKF Hacketts

PKF HACKETTS AUDIT

C Bradley

Cameron Bradley

Partner

Brisbane, 1st day of September 2017

DISCLAIMER TO THE MEMBERS OF PROTECT ALL CHILDREN TODAY INC.

The additional financial data presented in the attachments is in accordance with the books and records of the company which have been subjected to the auditing procedures applied in our audit of the Association for the financial year ended 30 June 2017. It will be appreciated that our audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person in respect of such data, including any errors or omissions therein however caused.

*PKF Hacketts***PKF HACKETTS AUDIT***C Bradley***Cameron Bradley****Partner****Brisbane, 1st day of September 2017**